

# **The Supreme Court of the United Kingdom**

## **Management Board**

### **Minutes of the meeting held on 25 January 2016**

Attending: Mark Ormerod (Chair)

William Arnold  
Louise di Mambro  
Chris Maile  
Olufemi Oguntunde  
Martin Thompson  
Ben Wilson  
Stephen Barrett (Non-Executive Director)  
Kenneth Ludlam (Non-Executive Director)

Paul Brigland (Secretary)

#### **1. Apologies for absence**

1.1 No apologies were received.

#### **2. Approval of the minutes of the meeting of 17 December 2015**

2.1 The minutes were approved subject to three textual amendments.

#### **3. Matters arising not covered elsewhere on the agenda**

3.1 The Board noted that the Justices had agreed the proposed governance changes. From January 2016 the Board would meet every other month (starting in January). A Strategic Advisory Board would be established that would meet in February, June and October each year.

#### **4. Declaration of conflicts of interests**

4.1 No declarations of conflicts of interest were made.

## **5. Monthly Information Dashboard**

5.1 The Board noted the contents of paper MB16/01, and in particular the following point –

- The number of FOI requests received had slowed compared to the previous months, but was still higher than the corresponding period in the previous year. 11 JCPC PTAs had gone over the 12 working week target. 9 of these were linked cases where the relevant bench memo had needed redrafting and the papers submitted were not complete. The other 2 were also linked cases where the parties had not submitted all of the papers within time.

## **6. Risk Register**

6.1 MO said that he wanted the report section of each entry on future versions of the risk register to detail any relevant actions that had been undertaken or were being planned.

6.2 The Board noted paper MB16/02, and in particular the following point –

Risk 2 (*Loss of/ decline in infrastructure performance*) – PB reported that he had met with the Director of Facilities from the House of Lords on 11 January 2016 and had viewed the potential BCP relocation site in the parliamentary offices at Millbank. It had met our requirements and a paper was to be prepared to be sent to the relevant HoL Committee seeking their approval. A visit to the site by the President, Deputy President and Chief Executive would then be arranged for just after Easter before any arrangements were finalised.

## **7. Finance and fees**

7.1 The Board considered paper MB16/03 and noted the following points -

- The Board noted that there was a predicted underspend of around 2% predicted for the end of the financial year based on current figures.

- All contributions from the jurisdictions had been received for the first three quarters. Invoices for the fourth quarter had been sent out.
- The Supplementary Estimate round was ongoing and it was expected to be finalised by the beginning of February.

7.2 The Board noted the timetable for the completion, certifying and laying of the Annual Report & Accounts.

## **8. Press and communications**

8.1 The Board noted the contents of paper MB16/04, and the following points –

- There had been coverage of the *Trump International Golf Club* and *Société Cooperative De Production Seafrance* cases.
- Lord Neuberger’s lecture on ‘*UK Supreme Court decisions on private and commercial law: The role of public policy and public interest*’ had been covered by the Daily Telegraph.
- Various newspapers had covered the government’s plans to introduce a British Bill of Rights and had speculated on what this might mean for the UKSC.
- Over 6000 people had visited the court during December and there had been 37 tours for school and college groups.
- Almost 50,000 people had visited the UKSC website during December.

## **9. Human Resources**

9.1 The Board noted the contents of paper MB16/05, and in particular the following points –

- The recruitment campaign for next year’s JAs had commenced.
- A good initial response had been received to the Head Librarian vacancy. The closing date for applications was 28 January.
- The ICT team had been successful on promotion in January following the 2015 job evaluation exercise.
- Advertisements were due to be published for the Registry Support Officer posts.

- Work continued with MyCSP on providing annual pension statements. There were still some outstanding and others had some details missing. CM would be visiting the MyCSP offices in Liverpool on 24 February.

## **10. Parliamentary Questions and Freedom of Information**

- 10.1 The Board noted that 6 FOI requests had been received in December. This continued the recent trend for a higher than average number of FOI requests being received. No PQs had been tabled.

## **11. Case update**

- 11.1 There was nothing significant to report for this item.

## **12. JCPC Jurisdictions update**

- 12.1 The Board noted paper MB16/06, in particular the ongoing discussions in Jamaica and Saint Lucia.

## **13. Health & Safety report**

- 13.1 The Board noted paper MB16/07.

## **14. Review of performance against KPIs for 2015/16**

- 14.1 The Board noted the paper MB16/08. The Board discussed the KPIs and also considered if any additional ones were required.
- 14.2 WA said he had started drafting the 2016/17 Business Plan, but the comments from the December and January MB meetings would be taken into account.

## **15. Alternative BCP relocation site**

- 15.1 This item had already been covered under item 6.

UKSC  
March 2016