



Skype the Supreme Court: General Terms and Conditions

1. The Supreme Court offers Skype sessions throughout the academic year. These events are free of charge. The purpose of these sessions is for students to have an informal discussion with Justices about their career and their experiences. It must not be used or relied upon for legal or formal advice.
2. Skype sessions are available for students in the following year groups:
 - Years 10-13 in England and Wales
 - Years 11-14 in Northern Ireland
 - S4, S5 and S6 students in Scotland
3. Skype sessions are a private discussion between a Justice, students and their teachers. They must not be recorded or broadcast.
4. Permission to take a photograph at the end of the session may be requested in advance. Requests will be considered on a case by case basis and is at the Court's discretion.
5. If the Supreme Court would like to take photos of a Skype session, permissions will be sought from the school in advance.
6. Educational institutions must complete an application form to be considered for a Skype session. Please note that only one application per school will be accepted. Applications from individual students will not be considered.
7. Priority will be given to applications from educational institutions who have not visited the Supreme Court before and those located at a considerable distance from the London area (Scotland, Northern Ireland, Wales and Yorkshire, North East, North West, and South West England).
8. Skype sessions provide students with the opportunity to speak to a Justice and gain an insight into law and the workings of the Supreme Court. Applications will be accepted on behalf of students studying all subject disciplines.
9. The Supreme Court receives a high number of requests for Skype sessions. If you are in any doubt that you will be able to commit to a session, please do not submit an application form. Cancelling at short notice may affect your chance of securing a place in future.

In advance of the session

10. If you have been successful in securing a session, you will be contacted with a choice of dates and times. If none of these times are suitable, the Education Team will work with you to try and find a mutually convenient time. Please note that the Justices' availability is limited due to the Court's schedule.
11. Schools are responsible for organising their own equipment and must ensure that they have everything in working order prior to the session taking place.
12. The Supreme Court will schedule a time to carry out a test call, at least one week prior to the event taking place and on the morning of the video call. All participating schools must ensure that they are available to take part in both tests, to ensure smooth running of the session and adhere to the technical requirements set out below.
13. Premises must be identified that have excellent **internet access**, and good Skype or Skype for Business provision, which can enable video calls.
14. Internet connection must be by **cable**, not wifi.
15. A **camera** within a laptop is not suitable. A separate camera must be used.
16. Testing must be done in the actual room that will be used for the session and using the same equipment that will be used for the session.
17. Each Skype session requires a minimum of 10 students and a maximum of 60. These parameters are recommended to optimise student engagement during the session.

Should you wish to run a session for a larger group, or if you have any additional needs or requirements, please contact the Education Team to discuss your needs further.

During a 30-minute session Justices can usually respond to between 15 and 20 questions. As such, there is no guarantee that every student will have a chance to ask a question. We kindly ask that all students are made aware of this in advance of the session.

18. A teacher must be present in the room for the duration of the Skype session.
19. The school is expected to inform the Supreme Court of the final number of students participating, at least one month in advance of the event.

On the day

20. The school is required to make a test call with the Supreme Court on the morning of the event. The time will be scheduled and agreed in advance, and will usually be 30 minutes before the session is due to begin.
21. In the unfortunate event that the Court cannot deliver the session, or there are issues with connectivity, your school will be contacted to re-book your session at another time.
22. Skype sessions will start and end promptly at the designated time. Each session will be scheduled to last 30 minutes. The Justice will not be able to stay beyond the scheduled time,

so any delays to the start time will result in a shorter session and fewer students being able to ask questions.

23. To ensure students gain maximum benefit we ask that each student prepare their questions in advance of the session. We may request to see a list of questions in advance of the session. A school can also request to submit questions in advance.
24. Before asking the Justice a question, students must introduce themselves with their full name.
25. Supreme Court Justices will remain impartial on politics and current affairs, and might not answer questions on these topics. Justices reserve the right to not answer to any questions that they consider to be inappropriate. To ensure that you make the most of the time in the session, it is recommended that questions on these subjects are avoided. Please contact the Education Team for further guidance if necessary.

Rights of the Court

26. There will be no exceptions to the rules listed above. In keeping with the court's wider educational programme, we expect all educational institutions to adhere to these.
27. The Supreme Court reserves the right to cancel or postpone an event at any time.
28. Participating Justices may be subject to change and sometimes at short notice.

Unsuccessful applications

29. If your application is unsuccessful but you are still interested in participating in a Skype session, we will keep your details on a waiting list. In the event of cancellations, schools on this list may be contacted and offered a place on a first come, first served basis.